

Training Committee meeting Minutes
5/20/04

Meeting attended by:

Lee-Ann Boatwright, DMHAS
Teresa Cusano, LTCOP
Jennifer Glick, DMHAS
Cristina MacGillis, LTCOP
Theresa Roback, Intern
Theresa Velendzas, LTCOP

The speaker for the October 27 Conference to be produced by the Caring for Residents with Challenging Behaviors Workgroup will be Dr. Eileen Morrison.

Target audience: DNSs, CNAs, Inservice Coordinators, Social Workers, Discharge Planners.

Conference will take place at the Marriott in Rocky Hill approximate cost of room rental \$1250, to be paid for by the LTCOP.

Teresa Cusano, Cristina MacGillis, and Jennifer Glick to visit and assess location for break up room availability.

Theresa Velendzas to gather information for applying for Continuing Education Credits with the NASW and the Connecticut Nurse's Association.

Rick Brown will be handling the contractual details surrounding reimbursement for the speaker on behalf of the committee through the Breaking the Bonds support offered by Rick Brown for the committee project.

Rick Brown to receive payment from attendees for the conference.

LTCOP to prepare all handouts and folders as well as coordinate the Registration / Arrivals and CEU distribution on the day of the event, with the help of LTCOP support staff.

The fee is anticipated to be \$40 per person with 1 CNA free per 2 paid attendees. This fee will render a minimal loss to the planning committee.

The group will be asking for sponsorship for the breakfast meal by the AHCA.

Providers involved with the conference will have display booths at the conference.

Possible Breakout sessions:

1. IOL team to do Breakout session for
2. Dr Morrison to meet with DNS's and CNAs
3. Alzheimer's Association to do Interactive Break out session with CNAs
4. Hearing Voices with DMHAS
5. Interventions with Body Language - Physical Safety for CNAs, by DMHAS
6. Alzheimer's Resource Center???
7. Advanced Conflict Resolution ???

Agenda for the conference will be formulated based on the following schedule:

8:30-9:00	Registration
9:00-9:30	Welcome
9:30-10:30	Dr Morrison Keynote
10:45 12:15	Breakout Session I
12:30- 1:30	Lunch
1:45-2:45	Breakout Session II
3- 3:15	Closing
3:15-3:30	Possibly Paul Miller
	CEUs by Registration Team.

Also discussed at the meeting was a plan of action to initiate the literature review to be preformed by Theresa Roback, Intern from St Joseph's who will be working under the supervision of Cristina MacGillis.

Minutes respectfully submitted,

Theresa Anne Velendzas